

# FACTSHEET &

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# ELIGIBILITY

SPRING & FALL 2023 FACTSHEET

## INSTITUTION NAME

**Hankuk University of Foreign Studies (HUFS), Korea**

## INSTITUTION WEBSITE

### **Official Homepage**

<http://hufs.ac.kr>

<http://international.hufs.ac.kr>

### **International Summer Session**

<http://summer.hufs.ac.kr/>

<http://hufsiss.online>

## PROGRAM ELIGIBILITY

- completed at least one semester at their home university at the time of participation;
- and their GPA should be over 2.5 out of 4.0.

# LANGUAGE PROFICIENCY

## English

For taking classes taught in English

### One of the following:

- IELTS - overall band score of at least 6.0
- TOEFL/TOEFL ITP - 550 or higher
  - computer-based 213 or higher
  - internet-based 80 or higher
- TOEIC - 750 or higher
- Letter from a university professor familiar both with the expected standards of an English-medium university program and with the student's ability to perform in an English-medium academic atmosphere.

No requirements for taking Intensive Korean Language only

## Korean

For taking classes taught in Korean

### One of the following:

- TOPIK 3+
- KLAT 150+ (B2)
- 15 hours (4-5 classes) of university-level Korean language courses (e.g., Korean 101, 102, 201, 202, 301)
- HUFS Intensive Korean Program Level 4 Certificate

No requirements for taking Intensive Korean Language only

# 📌 BENEFITS FOR EXCHANGE STUDENTS

- Intensive Korean Language course
- Diverse Cultural Activities
- Buddy Program
- Foreign Language Peer Tutoring Scholarship Opportunity

## ACADEMIC CALENDAR

<https://sites.google.com/hufs.ac.kr/hufsinternationalexchange/Overview/Academic-Calendar>

## NOMINATION & APPLICATION PERIOD

### Spring Entry

August 1 - October 30

### Summer/Fall Entry

February 1 - April 30

## SEMESTER DATES

### Spring Semester

March 2 - June 21

### Fall Semester

Sept 1 - Dec 21

### International Summer Session 2023

- July 15 - August 13 (estimated dates)
- <http://hufsiss.online>

## Spring

Friday, February 24, 2023

## Fall

Friday, August 25, 2023

# DORMITORY CHECK-IN/OUT DATES

## Spring

**In:** February 22 – 23, 2023

**Out:** June 21 2023

## Fall

**In:** August 23 – 24, 2023

**Out:** December 21 2023

# REQUIRED APPLICATION DOCUMENTS

## New Submission Method!!

### Please have students submit documents using this form:

- Please have students include their name on each file:
  - HONG\_Gildong\_Application.pdf
  - SMITH\_John\_Transcripts.pdf
  - DOE\_Jane\_IDphoto.jpg
- If you need to update (i.e., replace/modify) a document you already submitted, please email us the new one so we can update it for you.

<https://forms.gle/NAFzCT1uLokgLNPr9>



1. Printed (PDF) version of Online Exchange Application Form\_ <http://wis.hufs.ac.kr:8989/src08/jsp/fexchange/index.html>
2. 1 brief essay of personal history and plan of study
3. 1 copy of academic transcript
4. 1 certificate of current enrollment at home university
  1. 1 copy of evidence of proficiency in English language or reference letter if applicable
5. 1 copy of the information page of passport
6. Dorm application form
7. Health examination form (Dorm applicants only)\*

### **.jpg Photo File**

1. 1 color photo (.jpg format only) (3X4cm) with white background

\* All dormitory applicants must send in a scanned copy of completed health form signed by the doctor to reserve dormitory and they must also present the original copy as they check-in at the HUFS dormitory.

### **Financial Statement**

HUFS is not the party requiring financial documents for your exchange - the Ministry of Justice (i.e., Immigration) is now requiring that exchange students submit (to the univeristy) proof of financial stability following the length of their exchanges:

- 4 months - 6,800 USD
- 6 months - 10,200 USD
- 10 months - 17,000 USD
- 12 months - 20,000 USD

This amount must be in a bank account (i.e., a savings account/checking account) in your or your parents' names. Your last names must match or you need to also submit to HUFS a document showing the family relationship. This statement will be requested around the time that we start issuing the Certificates of Admission as your statement must be issued within 30 days of the Certificate's issuance date.



- <https://youtu.be/uiBr9C16Z1I>

### HUFS Exchange Application Tutorial



## Student Document Submission Demo

- **English:** <https://youtu.be/FRWNBtm1oIM>
- **Korean:** <https://youtu.be/DPCnhLut69k>

## Document Submission Form

- <https://forms.gle/NAFzCT1uLokgLNPr9>



Document Submission Form (Korean)



# ADMISSION PACKAGE TO PARTNER UNIVERSITY



2. Certificate of Admission
3. Certificate of Business Registration

Above items will be sent via registered air mail upon approval in most cases. Average shipping time is 11 days to most countries from Korea. Please consult with your local Korean embassy/consulate for other documents that you personally may need to provide (items vary by country).

## VISA PROCESS

D-2-6 VISA (Study Abroad) is **REQUIRED** before entering Korea.

Students can obtain visa at nearest Korean Embassy with the admission package. An additional step is required for students from the \*21 nations listed below.

### Health Examination

Students will need to have a health examination for Tuberculosis at a hospital designated by the Korean embassy as part of the visa process. Please consult the Korean embassy or Consulate for further details.

This health exam result can be used for applying to HUFS Dormitory as well.

- Bangladesh, China, Egypt, Ghana, India, Indonesia, Iran, Kazakhstan, Kyrgyzstan, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uzbekistan, Vietnam

## HEALTH INSURANCE



Students should bring comprehensive travel and medical insurance before coming to Korea and verify that the insurance policy they carry covers hospitalization and medical care occurring during international travel and sojourns, as well as repatriation to their home country in case of medical emergency.

Otherwise, a new law in Korea implemented in Spring 2021 will require students to pay for National Health Insurance Corporation (NHIC)'s monthly premium.

## AVAILABLE COURSES

### HUFS Course Finder

<https://wis.hufs.ac.kr/src08/jsp/lecture/LECTURE2020L.jsp>

or

### Pre-Arrival Guide

<https://sites.google.com/hufs.ac.kr/hufsinternationalexchange/Course-Registration/How-to-Register/Course-Finder>

## ENGLISH-TAUGHT COURSE AREAS

**You can find classes, which are taught in English, mostly in the following departments/majors:**

- English for International Communication and Conferences (EICC)
- English Linguistics and Language Technology (ELLT)
- Department of English Education
- Division of International Studies (DIS)
- College of Business (**significant registration restrictions exist - see below**)
- Department of International Economics and Law

Please keep in mind that most international students (i.e., degree-seeking students) at Hufs take classes taught in Korean.

## RESTRICTED COURSES

### Restricted Courses for Exchange Students

- Law School
- Language & Diplomacy
- Language & Trade
- Communicative Languages (a foreign language class which is a student's L1)
- **Business College Courses (from late January, 2020)**
  - These are not technically restricted, however the College has imposed more requirements that will most likely make it difficult to impossible for Exchange Students to register for any of their courses - please see our [Nominations Instructions' Important Changes section](#).

## HUFS GRADING SCALE

**Regular Semester Course performance is graded on the following 100- point scale.**

- **A+** 100-95, **Ao** 94-90 | **B+** 89-85, **Bo** 84-80 | **C+** 79-75, **Co** 74-70 | **D+** 69-65, **Do** 64-60 | **F** 59 - 0

## HOUSING

Double occupancy dormitory (on and off campus dormitory)

"Off Campus" dorms are only about 250-300 meters away from the center of campus. See our [pre-arrival guide's housing section](#) for more info.

## TUITION FEE

As of Fall 2019, students who wish to take the Intensive Korean Program during winter and/or summer must pay the tuition fee, at 30% discounted rate (about 1,141,000 KRW ). From Fall 2020, the program fee has been raised to 1,620,000 KRW.

## CURRENCY AT HUFS

### Korean WON (KRW)

USD \$1 = approximately 1,200 Won

## ENROLLMENT AS OF FALL 2022

2,437 Undergraduate (1,829)/graduate (608) international students between the Seoul and Global (located in Yongin city) campuses.

## INTERNATIONAL OFFICE ADDRESS

### Office of International Admissions and Management (OIAM)

**Historical Archives Building #102**

Hankuk University of Foreign Studies

107, Imun-Ro, Dongdaemun-Gu, Seoul 02450, Korea



# INBOUND EXCHANGE INQUIRIES

## Exchange Students

Dr. William STEWART and Mr. Jaewoo KIM

Office of International Admissions and Management

- **Email:** [exchange@hufs.ac.kr](mailto:exchange@hufs.ac.kr)
- **Tel:** 82-2-2173-2659
- **Fax:** 82-2-2173-2877

Ms. Sungyeong KIM

Office of International Admissions and Management

- **Email:** [summer@hufs.ac.kr](mailto:summer@hufs.ac.kr)
- **Tel:** 82-2-2173-2659
- **Fax:** 82-2-2173-2877

## OUTBOUND EXCHANGE INQUIRIES

### Mr. Jimmy JEON

Office of International Affairs

- **Email:** [interex@hufs.ac.kr](mailto:interex@hufs.ac.kr)
- **Tel:** 82-2-2173-2069
- **Fax:** 82-2-2173-3387

## USEFUL WEBSITES

### Pre-arrival Guide

<https://exchange.hufs.ac.kr>

### International Student Guidebook

<https://hellohufs.hufs.ac.kr>

## ACADEMIC CREDITS

## Credits and Class Hours

- One credit
  - 16 in-class contact hours = 50 minutes of a regular course or 100 minutes of a lab course/ over a period of no less than two weeks.
- A single class with 3 HUFs credits = 48 hours of class time.
- 12 credits per semester = 192 hours of time spent in class\*.
  - \*This does not include any study work spent outside of the lecture/lab period.

## Undergraduate Students

- **18 HUFs credits are the very maximum we can allow for exchange and visiting students to take during one semester**, but the average regular undergraduate student at HUFs will take between 15 to 17 HUFs credits in order to graduate in 8 semesters with 134 credits.

## Graduate Students

- Graduate exchange and visiting students can take a maximum of 12 HUFs credits in graduate-level classes. Due to the nature of adjusting to a new academic environment, we usually recommend our exchange and visiting students to take 12 HUFs credits a semester, with a minimum of 9 HUFs credits.

## Intensive Korean Program Students

- Students solely enrolled in the intensive Korean language program are not required to take regular semester courses, but can take up to a maximum of 9 HUFs credits.
- The intensive Korean language program does not offer HUFs credits, but rather offers 200 hours of language instruction. **Exchange and visiting students should work with their home universities to determine how they may transfer those hours into their own universities' credits.**

### Seoul Campus

Office of International Admissions & Management

Hankuk University of Foreign Studies

107 Imun-ro, Dongdaemun-gu

Seoul 02450, South Korea

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Fax: +82-2-2173-2877

Email: [exchange@hufs.ac.kr](mailto:exchange@hufs.ac.kr)

Homepage: <http://international.hufs.ac.kr>

St: <https://hellohufs.hufs.ac.kr>

Fa  [k: https://www.facebook.com/hufsinternationalexchange/](https://www.facebook.com/hufsinternationalexchange/)

Twitter: @studyinkorea



## Exchange Pre-Arrival Guide



HANKUK UNIVERSITY OF FOREIGN STUDIES  
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Homepage: <http://international.hufs.ac.kr>  
Student Guidebook: <https://hellohufs.hufs.ac.kr>  
Facebook: <https://www.facebook.com/hufsinternationalexchange/>  
Twitter: @studyinkorea